fischer Digital Sourcing – RFQ
Request For Quotation

Content

![fischer logo]
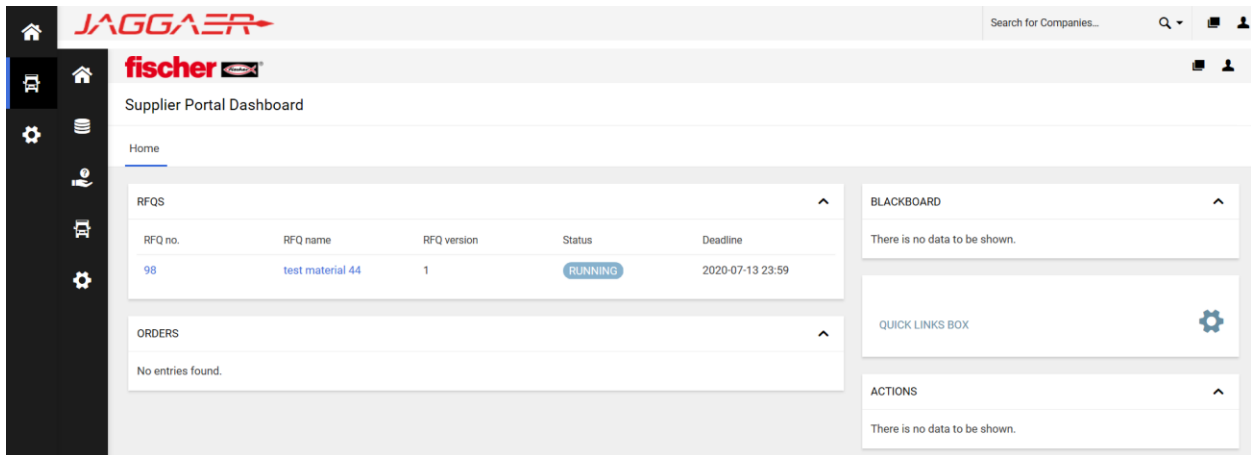
1. Start

You can log into the supplier portal with your personal login data by following this link:
https://app11.jaggaer.com/portals/fw/

On your dashboard you will get an overview about all tenders from fischer. With one glance you also see their status.
In the area RFQs you can choose a request and work on it.

In addition, you will receive a notification through mail. The contact person who you have assigned to the role "sourcing" will receive this mail.

Fischer Demo: Invitation for RFQ: 98 test material 44 / Einladung zur RFQ: 98 test material 44

DR   David Roller <no-reply@app11.jaggaer.com>
     An ● Roller, David

[PDF] EKB-fiwe03-2016.pdf
      29 KB

Dear Mr. Mister Test,

you have been invited to the following RFQ: 98 (1) - test material 44

Deadline for your reply: 2020-07-13 23:59 (Europe/Berlin)

Please reply to the RFQ using the Supplier Portal.

Link: https://demo.app11.jaggaer.com/rfq/index.php?lang=eng&controller=quote&type=rfq&id=91761&cid=54786

Please use your portal access data to log in: MisterTest

If you have any questions please do not hesitate to contact us.

Kind regards

Roller, David
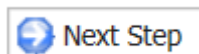*Strategic Purchasing*
Tel:
E-Mail: david.roller@fischer.de

If you click on the link, you will reach the request immediately after your login.
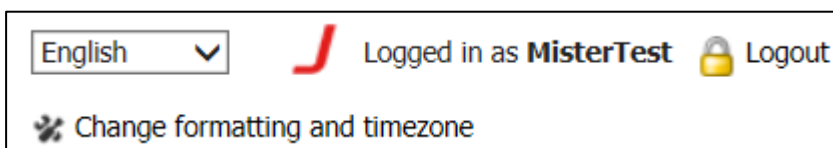
2. **Check RFQ**

The RFQ is divided in four different tabs.
The tabs are described in detail as follows. When you filled out all tabs you created your offer.
The button „next step" guides you step by step through the process.

Hint: You can change the language for the request.

In the upper part of the screen, in the blue area, the general data of the RFQ is displayed such as the RFQ name, description, your contact and the deadline. This is visible throughout the whole quoting process.

2.1. Documents

In the tab documents you can find some general documents or links added by fischer which are relevant for the RFQ.

2.2. General

In the tab "General" you can check the basic data such as delivery and payment conditions and contacts. If necessary correct the demanded information to the request.

2.3. Quote

In the tab "Quote" you can check the overview of all positions we are requesting. Details for each position can be viewed by clicking "Open Position"

3. Register quotation

3.1. Quote single positions

Continue on the tab "Quote" to enter the conditions for the requested positions.
Mandatory fields are marked with a star (*).
Please indicate per position at least the price and the delivery time.
You have the option to add some more information in the comments field or upload a file attachment.

Position Information	
Position Number:	1/1
Level:	1
Material Number:	001
Specification 1:	-
Specification 2:	-
Name:	Test Item
Category Number:	-P1020103
Needed Quantity:	**1.000,00 1000 (Annual Quantity)**
Shipping address:	0020, Werk Tumlingen, Grünmettstetter Str., 72178 Waldachtal, DE
Quote	
Format	Decimal : 1.234,56 Date : YYYY-MM-DD
Price Unit: (int)*	1.000
Price Break 1000*:	EUR /1.000 1000
Delivery Time*:	
Minimum Purchase:	
General Field	
Attachments:	✖ [Durchsuchen...] Maximum 128MB ➕
Comments:	

You can decline single positions if you don´t want to make an offer for them.

Quote	
Format	*Decimal : 1.234,56* *Date : YYYY-MM-DD*
Price Unit: (int)*	1.000
Price Break 551*:	*EUR /1.000 Pack*
Delivery Time*:	
Minimum Purchase:	
General Field	
Attachments:	C:\Users\Roller-d\Deskt[Durchsuchen...] *Maximum 128MB*
Comments:	

☐ *If possible, prefill identical fields on the next position?*
☐ *If possible, prefill identical fields on all positions?*

[Save & Next] [Decline & Next] [Back to Overview]

In the last step you can check your input, add a quote number and your sign as an internal identification.

Signatures and Labels	
Quote no.:	
Your sign:	
	[Send Quote to Customer]

3.2. Send back

When you finished filling out all required fields, you can send the quote back to fischer.

After checking the quotation, the responsible fischer contact might ask for additional data, a revision of the quotation or will accept the quotation as is. Either way you will be notified via e-mail.

4. Message portal

In case of further inquiries, you can use the message portal to contact your fischer contact with reference to the RFQ. This way all communication and information concerning this RFQ will be in one place.