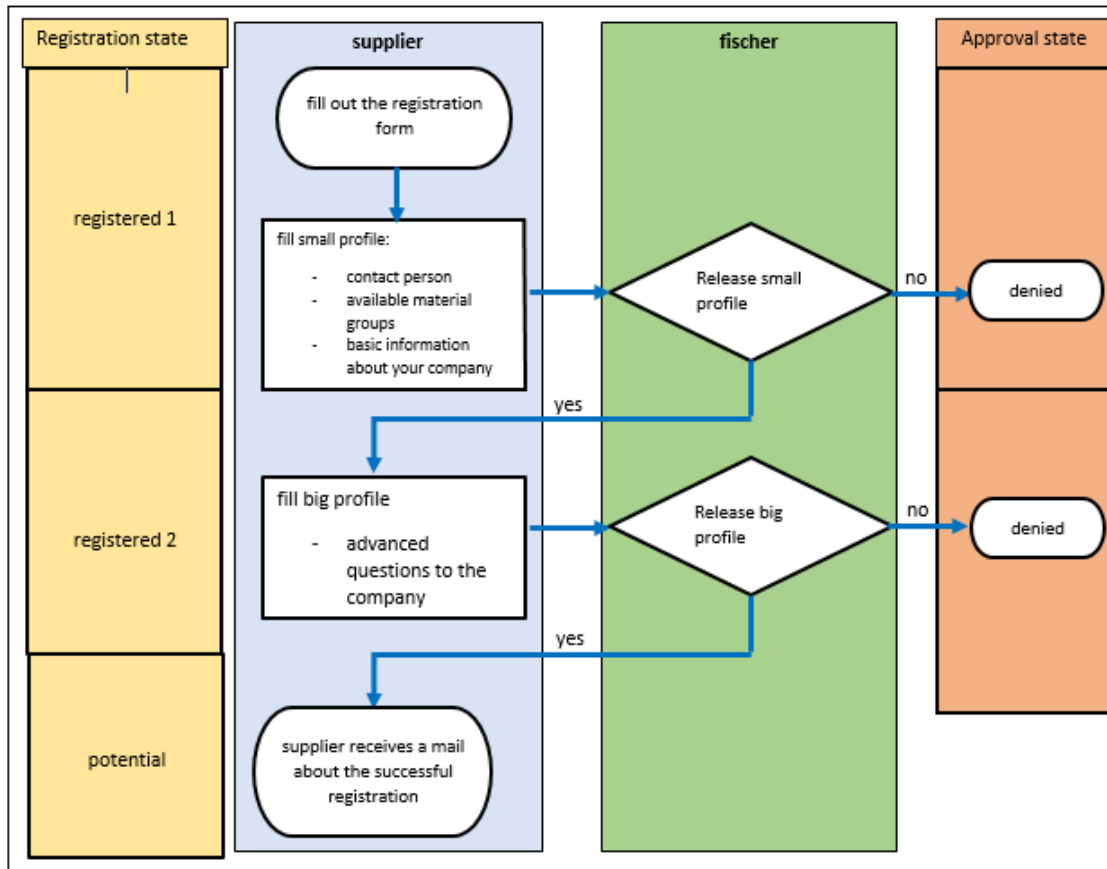


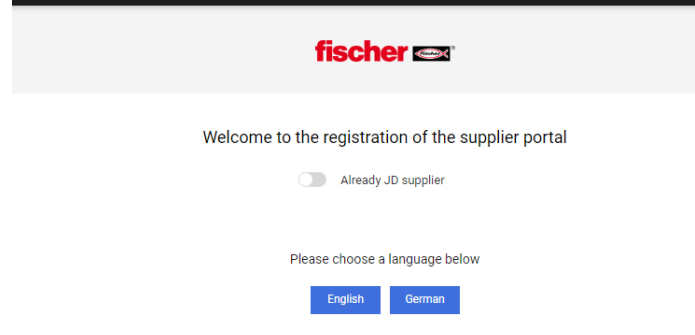
Step by step instruction for the supplier registration on the platform

A) Overview registration process:



B) Platform

Mandatory fields are marked with *

1 GENERAL	2 PERSON DATA	3 COMPANY DATA	4 CONSENT
	<h3>1. General</h3> <p>If you already have an account for the Jaggaer software, you can use the basic data from this account and register the customer specific data for fischer.</p> <p>In any other case, choose a language and continue.</p>		

GENERAL
 2 PERSON DATA
 3 COMPANY DATA
 4 CONSENT

CONTACT PERSON

Salutation

Title

First name

Last name*

Telephone
 + Area Number

Mobile
 + Area Number

E-Mail*

Loginname*

2. Person Data

Enter the information of the contact person.

Important: The login data will be sent to the e-mail address entered here.

The loginname is personal and can be selected freely. This data is used for the future portal login.

GENERAL
 PERSON DATA
 3 COMPANY DATA
 4 CONSENT

Company name*

Company name 2

Street*

Zip code*

City*

Country*


Currency*

Telephone
 + Area Number

Fax
 + Area Number

Homepage

E-Mail

D-U-N-S 

3. Company Data

Enter the requested company data.

GENERAL PERSON DATA COMPANY DATA **4 CONSENT**

fischer

Dear Supplier

As you are aware, the European Union ("EU")'s General Data Protection Regulation ("GDPR"), effective May 25, 2018, imposes new requirements on organizations that process personal data of EU residents to comply with GDPR's requirements and to ensure the privacy and security of all personal data entrusted to us by our customers and users.

Please read our updated [Service Privacy Policy](#).

Please take your time to read and accept this policy by clicking the 'Accept' button, which will automatically appear once you have scrolled down to the bottom of the document. Afterwards you will be forwarded to the requested page.

I agree to all terms and conditions [Service Privacy Policy](#)



I agree that JAGGAER uses the data, entered in the course of the registration on the supplier portal of Fischerwerke GmbH & Co. KG, of the company represented by me as well as my contact data, in an EDP-supported way, in order to allow all customers of JAGGAER Direct to have access via the JAGGAER Supplier Network.

The revocation of this declaration of consent is possible at any times and causes the illegitimacy of further use of this published data. [Service Privacy Policy](#)

Back **Accept and Submit**

4. Consent

Check and accept the Service Privacy Policy.

 no-reply@app11.jaggaer.com
An 

Dear User,


thank you for your registration!

You can log in using the following link: <https://fwdemo.app11.jaggaer.com/portals/fw/>

Username: fw.demo
Password:

Please fill in all additional required data to complete the registration process.

Kind regards



Change Password

Your password has expired. Please change it now

[Password forgotten?](#) **Save** **Reset**

5. Change password



You'll receive an e-mail with the initial password. Register on the platform for the first time with this password.

Change the password to a personal, secure password of your choosing.

Characteristics of a secure password:
 Minimum of 8 characters
 Minimum of 1 special character (not A-Z or a-z or 0-9)
 Minimum of 1 number
 Minimum of 1 lower case letter and 1 upper case letter

fischer

Supplier Portal Dashboard

 Your registration has not been finished yet. Continue with the registration 

Registration - Base Data **Continue**

1 DATA 2 CONTACTS 3 CATEGORIES 4 PROFILE

COMPANY DATA

Company name*

Company name 2

Street*

Zip code*

6. Small Supplier Profile

Follow the arrow to continue with the registration.

6.1 Data

Check your company data and update if necessary.

6.2 Contacts

Registration - Contacts

DATA CONTACTS CATEGORIES PROFILE

Assigned Roles Contacts

Sourcing Profile Order Confirmation

Registration - Categories

DATA CONTACTS CATEGORIES PROFILE

publ

Categories Overview Expand All | Close All

Selected Categories

Choose Primary Category*

Publicity material -... - Publicity material - Publicity mate...

Publicity material -... - Publicity material - Publicity material

Publicity material

POS items -... - POS items - POS items

POS items

Registration - Profile

DATA CONTACTS CATEGORIES PROFILE

Successfully saved!

Please fill ALL mandatory fields in ALL categories before clicking "Publish" Mandatory fields filling progress: 100%

Contact person

CEO

Name:* Demo 1

Telephone:* 09876-76553

Email:* Demo1@demo.de

Sales Manager:

Name:* Demo 2

Telephone:* 09876-76554

Email:* Demo2@demo.de

Company details

Company details

Founding year:* 2004

Financial Year From:* 2020-01-01 To:* 2020-12-31

Legal form:* Ltd.

Business purpose:* Hersteller/Manufacturer Händler/Retailer

Change of name in the last 5 years* Nein/No

Communication language* Deutsch/German Englisch/English

You can skip this step dor now.

You have the option to maintain several contacts and allocate the to specific roles / tasks.

In this step this is not yet necessary. You can maintain it at a later point.

6.3 Categories

Choose the categories you would like to offer.

The navigation is done either by clicking through the tree structure, where you can find our main demands, or by using the search function.

Important: Out of all the selected categories, define the primary category – the category with the biggest potential and know-how.

6.4 Profile

Answer the questions of the “small supplier profile”.

Important: Save the data and afterwards publish.

With clicking „Publish“ the data will be transferred to fischer and the responsible lead buyer will check the profile.